



The Bureau of Industry and Security
in Collaboration with
The Professional Association of Exporters and Importers



Presents

***How to Develop an
Export Management and Compliance Program***
Two-Day Seminar

September 29 - 30, 2010
Santa Clara, CA

Are you interested in learning about smart export compliance business strategies? Looking for effective solutions to address an export compliance problem? On September 29th and 30th, the U.S. Department of Commerce's Bureau of Industry and Security and the Professional Association of Exporters and Importers will host speakers from the Bureau of Industry and Security, the Census Bureau, the U.S. Department of State, and the U.S. Treasury's Office of Foreign Assets Control.

Designed to help companies create or enhance their export compliance programs, this seminar will focus on industry best practices of effective export management and compliance programs. It is designed for companies whose products are subject to U.S. export controls. The objective is to help companies efficiently manage their export compliance requirements by implementing strategies and safeguards that can minimize the risk of an export violation. **This seminar is a must-attend for managers, sales staff, logistics staff, and compliance specialists who already understand the basics and are looking to use that knowledge to design or enhance an effective compliance program for their companies!**

Participants for this seminar should have a working knowledge of U.S. export regulations. This is not a regulatory seminar and does not cover subjects such as how to classify your product or how to determine whether or not your export requires a license. The seminar is for exporters who are ready to utilize their knowledge of export regulations to build an effective compliance program that addresses their export compliance responsibilities. While this is not a seminar for beginners using the Export Administration Regulations, this seminar is targeted to beginners preparing, implementing, and/or reviewing an Export Management and Compliance Program.

About the Instructors:

Officials from the Bureau of Industry and Security, the Census Bureau, the Department of State, and the Treasury's OFAC, will conduct the seminar. The instructors are compliance specialists and will be available throughout the seminar to provide guidance on "best practice" strategies for complying with U.S. export regulations, implementing an effective compliance program, and developing a written export compliance manual. The instructors will also be available for 15-minute one-on-one sessions, on a first come, first-served basis; participants should call or e-mail Orestes Theocharides at BIS' Export Management & Compliance Division directly at (202) 482-6751, or otheocha@bis.doc.gov, if interested. Among the instructors who will be joining us for both days of the seminar & will be available to the exporting community, is Senior BIS Licensing Officer, Gene Christiansen, of the Office of National Security & Technology Transfer Controls.

When: Wednesday, September 29 – Thursday, September 30, 2010

Time: 8:30 a.m. – 4:45 p.m. on Sept. 29, & 8:30 a.m. – 4:30 p.m. on Sept. 30 (continental breakfast and registration available at 7:30 a.m.).

Location: Hilton Santa Clara, 4949 Great America Parkway, CA 95054.

Hotel Accommodations: Please make your room reservations directly with the Hilton Santa Clara by calling (408) 330-0001. **Reserve your room by Friday, September 10, 2010** to receive the "PAEI" discounted rate of \$155 night + taxes. To register for your hotel room online: go to www.hiltonsantaclara.com

Fee: \$425.00. The registration fee includes continental breakfast, lunch, and all seminar materials for both days.

Seminar Registration: To register, [click here](#).

The deadline for registration is Friday, September 10, 2010.

No telephone, fax, nor checks will be accepted for registration.

All registrations for this event must be paid in advance and processed using a credit card online, at <http://www.acteva.com/booking.cfm?bevaaid=203737> (VISA, AMX, or MasterCard)

**Last day to register is Friday, September 10, 2010. REGISTER NOW!
NO REFUND FOR CANCELLATIONS MADE AFTER Friday, September 10, 2010.** PAEI Tax ID#:680117035.

For more information on the seminar, or additional registration information, please contact Karen Hebert at 408-532-7234, or via email at khebertdms@aol.com.